

# BGPA Deposit Request Form

2020-2021 School Year

For deposit requests, please complete both sides of this form. Include all checks, money orders and cash in an envelope addressed to the **BGPA Treasurer/Deposit Request**. Contact the BGPA Treasurer directly to plan for pick up or drop off.

Committee \_\_\_\_\_

Date \_\_\_\_\_

Event \_\_\_\_\_

Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Currency	Number	Total	Coin	Number	Total
\$100.00	x	=	\$1.00	x	=
\$50.00	x	=	\$0.50	x	=
\$20.00	x	=	\$0.25	x	=
\$10.00	x	=	\$0.10	x	=
\$5.00	x	=	\$0.05	x	=
\$2.00	x	=	\$0.01	x	=
\$1.00	x	=			
Total Currency \$ _____ . 00			Total Coin \$ _____ . ____		

Total Checks \$ \_\_\_\_\_ . \_\_\_\_

Complete page 2 - itemized list of check number, name on check and check amount, including money orders. All checks and money should be included with this form in the envelope.

**Total Amount of Deposit** \$ \_\_\_\_\_ . \_\_\_\_

Chairperson Signature \_\_\_\_\_ Date \_\_\_\_\_

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Date \_\_\_\_\_

Event \_\_\_\_\_

## Check/Money Order Listing

Complete the itemized list with name on check and check number, including money orders.

Check Number	Name on Check	Check \$ Amount
Total Amount of Checks/Money Orders \$		_____.
(Add to Currency + Coin amounts on page 1)		