



# CONTROVERSIAL ISSUES

## Request for an Alternative Assignment

A Division Head must complete this form when a request is made for an alternative assignment (BOE Policy 3.19, Controversial Issues). The completed form should be kept on file in the division office.

Date \_\_\_\_\_ School \_\_\_\_\_

Department/Division \_\_\_\_\_

Title of Course/Description of instructional materials for which an alternative assignment is being requested \_\_\_\_\_

\_\_\_\_\_

Teacher of Record \_\_\_\_\_

Alternative assignment being requested by:

Student Name, ID# (YIS) \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Home Telephone \_\_\_\_\_

Email \_\_\_\_\_

Outcome of communication with the student's parent(s)/guardian(s) regarding the request for an alternative assignment?

Title/Description/ Attachment of the alternative assignment, modification of assignment or change in educational plan agreed to in response to the request for an alternative assignment under BOE Policy 3.19.

Signatures or attached email response:

Division Head \_\_\_\_\_ Date \_\_\_\_\_

Teacher \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_